

**MINUTES OF THE PUBLIC MEETING OF THE BELLINGHAM PUBLIC DEVELOPMENT AUTHORITY
BPDA BOARD ROOM
104 WEST MAGNOLIA STREET, SUITE 308, BELLINGHAM
TUESDAY, JUNE 15, 2010**

CALL TO ORDER

The meeting was called to order at 12:06 p.m. by Scot Barg, Chairperson.

ATTENDANCE

A quorum of the Board was in attendance, including the following Board members:

Scot Barg, Chairperson
Rud Browne (at 12:20 p.m.)
Ken Hertz
Bruce MacCormack
Brian Steele, Treasurer
Chris Webb
Heather Wolf, Vice-Chairperson

Others in attendance included:

Alison Henshaw, BPDA Administrative Assistant
J. Gordon, Geo Engineers and Board Member, Bellingham Public Library Board of Trustees
Michael Lilliquist, Bellingham City Council Member
Jim Long, BPDA Executive Director
Paul Schissler
John Stark, Bellingham Herald

OPEN PUBLIC COMMENT PERIOD

There were no comments from public participants.

APPROVAL OF PRIOR MINUTES

Chris Webb moved to approve the minutes of the May 18, 2010 Regular Board Meeting. The motion was seconded by Bruce MacCormack and unanimously approved.

COMMITTEE REPORTS: FINANCE AND OPERATIONS

No Finance and Operations Committee meeting was held this month. Jim welcomes comments from the committee on the revised budget format, and will discuss it at the July committee meeting. The City of Bellingham and the BPDA each have different systems. The BPDA has submitted its Capital Budget proposal for 2011, based on the Strategic Plan. The BPDA's general and administration budget should be lower in 2011 than it was in 2010, although the full BPDA budget will increase significantly reflecting the addition of properties and projects transferred to the BPDA for ownership and management.

COMMITTEE REPORTS: COMMUNICATIONS

Since the last Board meeting, the committee has met twice with the selected service providers. The committee has selected a design and requested that the consultant prepare a full package of collateral for the July Board meeting, including logo, business cards and letterhead. The website work is underway and should be in place to move forward at the next meeting. Bruce thanked Ken and Scot for their work on the committee.

BUSINESS CARRIED FORWARD FROM PRIOR MEETINGS

a) Engagement of selected grant consultant: Linda Moore of Integrated Solutions has been selected. She is familiar with grant programs and public finance. The scope will be refined to include a full menu of programs that will be developed as a resource. The next step will be grant applications. With the assistance of Linda and City staff, Allied Arts of Whatcom County will write an application for a grant from the National Endowment for the Humanities that might be useful for the Army Street Project or Granary.

EXECUTIVE DIRECTOR'S REPORT:

a) Strategic Plan status and follow up: The BPDA Strategic Plan has been distributed to the Board, the Mayor, City Council members, City Department Heads, Port Commissioners, staff at Western Washington University, Bellingham Technical College and the Northwest Indian College, members of the Planning Commission, the Historic Preservation Commission and the Waterfront Action Group, as well as private property owners. All 5 projects are included in the Strategic Plan. Individual follow-up meetings are being conducted by Jim as requested by individuals and groups.

b) Property/Project Updates:

i) Federal Building property management: Revisions to the City/Saratoga property management agreement continue as the 2011 budget for the building is being prepared.

ii) 600 West Holly Street: Discussions continue with the consortium of schools for the fisheries/environmental center. Jim is working with Christensen Design Management on a Concept Design Phase Plan for the site and building, and with John Carter on a financial model using 63-20 financing with a lease revenue bond secured by the tenants. A reasonable return on the City's investment in the land and clean-up will be sought. The City and BPDA will work to accommodate the needs of the schools.

iii) Army Street Concept plan: The next step is for Jim to meet with the property owners to determine if there is interest in a collaborative approach to further planning and development. After those meetings, the plans may need to be refined.

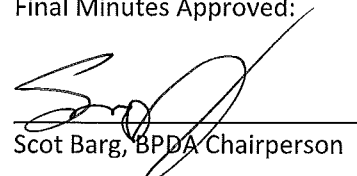
iv) 1115 Cornwall Avenue: Jim will meet next week with City staff to discuss continuation of the parking use while the BPDA plans a new use, including parking, and markets the property during 2011.

ADJOURNMENT

The meeting was adjourned at 1:03 p.m. by Scot Barg, Chairperson.

Final Minutes Approved:

Respectfully submitted,
Alison Henshaw, BPDA Administrative Assistant


Scot Barg, BPDA Chairperson